



EVENT SUBMISSION FORM



IGS Animal Welfare Programme for Events

This form is intended for event organisers who wish to apply the IGS Animal Welfare Guidelines framework to a grooming-related event involving live animals. The information provided will help the International Grooming Society review the event context, understand the welfare measures already planned, identify the most appropriate level of support, and determine whether the event may be eligible to use an IGS Welfare Guidelines Badge.

1. EVENT INFORMATION

Event name:

Organising body / organisation:

Event date(s):

Location — city and country:

Event website or official page, if available:

Main language(s) used at the event:

2. TYPE OF EVENT

Please select all that apply.

- ☐ Grooming competition
- ☐ Pet expo / trade show
- ☐ Seminar / conference
- ☐ Demonstration / workshop
- ☐ Masterclass / educational session
- ☐ Certification or practical assessment
- ☐ Brand or product demonstration
- ☐ Other — please specify:

3. EVENT SIZE AND FORMAT

Expected number of attendees:

Expected number of participating professionals / students:

Expected number of animals present on site:

Event format:

- ☐ In-person
- ☐ Online / virtual
- ☐ Hybrid

Will live animals be handled, groomed, demonstrated or presented during the event?

- ☐ Yes
- ☐ No

If yes, please briefly describe how animals will be involved:

4. ANIMAL WELFARE PREPARATION

Do you already have an animal welfare policy, procedure or internal welfare rules for this event?

- ☐ Yes
- ☐ No
- ☐ In preparation

If yes, please provide a brief summary of the key welfare measures planned:

Have participants, speakers, competitors, judges or demonstrators been informed that animal welfare will be a priority at the event?

- ☐ Yes
- ☐ No
- ☐ Not yet, but this is planned

Will the IGS Animal Welfare Guidelines or a summary of the Guidelines be shared with relevant participants before the event?

- ☐ Yes
- ☐ No
- ☐ To be confirmed

5. VENUE, LAYOUT AND ANIMAL AREAS

Venue name:

Venue address:

Will animals have access to drinking water during the event?

- ☐ Yes
- ☐ No
- ☐ To be confirmed

Will a quieter or lower-stimulation area be available for animals needing rest or reduced pressure?

- ☐ Yes
- ☐ No
- ☐ Where possible

Are temperature, ventilation and noise levels considered in the event planning?

- ☐ Yes
- ☐ No
- ☐ To be confirmed

Will bathing, drying, grooming, waiting, crating or stage areas be clearly organised?

- ☐ Yes
- ☐ No
- ☐ Not applicable

Please briefly describe the venue layout and the areas where animals will be present:

6. WELFARE SUPPORT REQUESTED

Please indicate the type of support or recognition you are requesting.

- ☐ Review of the event welfare framework
 - ☐ Permission to communicate that the event applies IGS Animal Welfare Guidelines
 - ☐ IGS Welfare Guidelines Badge review
 - ☐ Appointment of an IGS Animal Welfare Delegate for this event
 - ☐ Guidance on which option is most appropriate
- If applying for an IGS Welfare Guidelines Badge, please select the option you believe is most relevant:
- ☐ IGS Welfare Guidelines — Committed
 - ☐ IGS Welfare Guidelines — Advanced
 - ☐ IGS Welfare Guidelines — Exemplary
 - ☐ Unsure — IGS team guidance requested

Please note: the final level, wording and use of any IGS badge or statement remain subject to IGS review and approval.

7. IGS ANIMAL WELFARE DELEGATE

Would you like IGS to consider appointing an IGS Animal Welfare Delegate for this event?

- ☐ Yes
- ☐ No
- ☐ Not sure yet

If yes, please indicate the areas where a Delegate may be needed:

- ☐ Competition area
- ☐ Workshop / education area
- ☐ Stage / demonstration area
- ☐ Bathing / drying area
- ☐ Waiting / crating area
- ☐ Public access area
- ☐ General event support
- ☐ Other: _____

Please note: an IGS Animal Welfare Delegate may only act officially at an event when formally appointed by IGS for that specific event.

8. COMMUNICATION AND PROMOTION

How will you communicate the importance of animal welfare at your event?

Do you wish to use approved IGS Welfare Guidelines wording, badge or communication materials?

- ☐ Yes
- ☐ No
- ☐ To be discussed

Which channels will you use to communicate welfare information to attendees and participants?

- ☐ Website
- ☐ Social media
- ☐ Email
- ☐ Registration form
- ☐ Competitor / participant pack
- ☐ On-site signage
- ☐ Opening announcement
- ☐ Other: _____

9. PRIMARY CONTACT

Name of primary contact:

Position / role:

Organisation:

Email:

Phone:

Country:

10. ADDITIONAL INFORMATION

Please share any additional information that may help IGS understand your event, your welfare preparation, or your expectations from the programme.

11. DECLARATION

I confirm that the information provided in this form is accurate to the best of my knowledge.

I understand that the IGS Animal Welfare Guidelines Programme is intended to support responsible, welfare-conscious grooming events and that animal welfare must remain a priority before, during and after the event.

I understand that any use of IGS wording, badge, logo, Delegate title or official communication must be approved by the International Grooming Society.

I understand that an IGS Animal Welfare Delegate may only act officially for this event if formally appointed by IGS for this specific event.

Name:

Position:

Signature:

Date:

Please submit your completed form to:

Email: info@internationalgroomingsociety.org

Website: www.internationalgroomingsociety.org

We aim to review submissions and respond within 10 working days.

FOR ANIMALS. FOR PEOPLE. FOR EXCELLENCE.

www.internationalgroomingsociety.org